

**STATE OF CONNECTICUT  
DEPARTMENT OF DEVELOPMENTAL SERVICES- WEST REGION  
JOB OPPORTUNITY  
SUPERVISING NURSE**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public

**Position:** Supervising Nurse – (80 hrs. /bi-weekly)

**Location:** Southbury Training School – Unit 4

**Job Posting No:** 016427

**Hours:** 1st Shift ~ 8:00am – 4:30pm with one early day per week.  
RDO's - 1st & 3rd Week - Saturday, Sunday: 2nd Week – Friday, Wednesday  
Must be flexible to meet agency operating needs

**Salary:** \$3,048.24/bi-weekly

**Closing Date:** October 14, 2013

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

**Knowledge, Skills and Abilities:** Duties are consistent with the Supervising Nurse job classification. Plans, organizes and directs health services for an assigned program, unit(s), facility or geographical area; ensures that goals, objectives and work performed are consistent with standards and that quality care is provided to patients/clients; provides clinical guidance to nursing staff; selects, develops, motivates and evaluates staff; conducts performance evaluations; monitors the quality of documentation, records and other information concerning services and care; ensures that resources are available to provide quality services; participates in the development of policies and procedures to ensure efficient and effective delivery of services; participates in the development of long-range plans for health care programs; acts as a liaison with other units, agencies and outside organizations; prepares, analyzes and evaluates reports and other information concerning the delivery of services; responds to psychiatric or medical emergencies; may physically restrain patients/clients; may oversee all nursing operations in the absence of the Director of Nursing; performs related duties as required.

**General Experience:** Four (4) years of experience as a Registered Professional Nurse in a hospital, regional, institutional or psychiatric setting.

**Special Experience:** Two (2) years of the General Experience must have been at the level of a Head Nurse, Head Nurse (Correctional Facility), Forensic Head Nurse or Clinical Nurse Coordinator working with the type of patients/clients serviced by the agency.

**Substitutions Allowed:** A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

**Special Requirement:** Incumbents in this class must possess and retain a current license or temporary permit to practice professional nursing in Connecticut. Incumbents in this class may be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions. Incumbents in this class will be required to travel.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the Nurse Classification Series:**

Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

**Application Procedure for All Other Applicants:**

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

**All application materials must be received by 11:59 p.m. on the closing date indicated above.**

Send application materials to:

**Department of Developmental Services — West Region**  
**Rowland Government Center, 4<sup>th</sup> Floor**  
**55 West Main Street**  
**Waterbury, CT 06702**  
**Attn: Belinda Weaver**  
**Fax: 860-622-4951**  
**Email: [belinda.weaver@ct.gov](mailto:belinda.weaver@ct.gov)**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.